Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date: Thursday, March 23, 2023
Time: 9:00 a.m.
Place: ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**
Engineer, Clinton County
☒ *(proxy Erin George)*

☒ **Russell Weber**
Engineer, Dubuque County
☐ *(proxy Harley Pothoff)*

☒ **Rafe Koopman**
Delaware County Engineer
☐ *(proxy Jeff Madlom)*

☒ **Todd Kinney**
Engineer, Jackson County
☐ *(proxy Don Schwenker)*

☒ **Tim Vick, (Vice-Chair)**
City of Manchester
☐ *(proxy Connie Behnken)*

☐ **Josh Boldt**
City of Maquoketa
☐ *(proxy Diane Frandsen)*

☒ **Steve Lindner**
City of DeWitt

☒ **Jason Craft**
City of Clinton
☐ *(proxy Matt Brooke)*

☒ **Gail Kuhle**
Regional Transit Authority
☐ *(proxy Stacie Scott)*

☐ **Dennis Hart**

☐ **Randy Zobrist**
Clinton MTA Riverbend Transit

☒ **Kelley Deutmeyer**
ECIA Executive Director
☐ *(proxy Holly McPherson)*

Policy Board Members Present:

☒ **Wayne Kenniker**
Dubuque County
☐ *(proxy Harley Pothoff)*

☐ **Don Schwenker**
Jackson County
☒ *(proxy Todd Kinney)*

☐ **Jeff Madlom (vice-chair)**
Delaware County
☒ *(proxy Rafe Koopman)*

☒ **Erin George**
Clinton County
☒ *(proxy Todd Kinney)*

☐ **Connie Behnken**
City of Manchester
☒ *(proxy Tim Vick)*

☒ **Steve Hasenmiller**
City of DeWitt
☒ *(proxy Steve Lindner)*

☐ **Tom Messerli**
City of Maquoketa
☐ *(proxy Josh Boldt)*

☒ **Scott Maddasion (Chair)**
City of Clinton
☒ *(proxy Jason Craft)*
☐ *(proxy Matt Brooke)*

☒ **Kelley Brown**
Small Cities, Jackson County
☐ *(proxy vacant)*

☒ **MaryAnn Knapp**
Small Cities, Dubuque County
☐ *(proxy Andy Katrichis)*

☒ **Linda Gaul**
Small Cities, Delaware County
☐ *(proxy Donna Boss)*

☒ **Andrew Kida**
Small Cities, Clinton County

☐ **Sam Shea***
IA DOT

☒ **Nin Flagel**
Transit Representative (RTA)

☒ **Kelley Deutmeyer**
ECIA Executive Director
☐ *(proxy Holly McPherson)*

Others Present: Mick Michel

Staff Present:

☒ Chandra Ravada
Transportation Director

☒ Sarah Berning
Project Services Manager

☒ Dan Fox
Senior Planner

☒ Chris Wesseln
Planner I

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:02 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:02 a.m. Introductions were made at this time.

Review/Approve the Agenda for the Thursday, March 23, 2023, Technical Advisory Board and Policy Board joint meeting

Motion by Lindner, second by Vick from the RPA Technical Advisory Board to approve the agenda for the Thursday, March 23, 2023, RPA meeting. The motion passed unanimously.

Motion by Kenniker, second by Brown from the RPA Policy Board to approve the agenda for the Thursday, March 23, 2023, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday January 26, 2023, RPA Policy and Technical Advisory Board joint meeting

Motion by Vick, second by Weber from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday January 26, 2023, RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Flagel, second by Hasenmiller from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday January 26, 2023, RPA Policy Board meeting. The motion passed unanimously.

Approve/Receive Surface Transportation Block Grant Program (STBG) projects for Federal Fiscal Year 2024-2027 from RPA 8 members

Ravada referred to the handout stating all members updated staff on their projects. Ravada requested the members to check the project sheet and inform staff of any changes. Ravada requested approval of the STBG projects so staff can start programming project.

Motion by Vick, second by Weber to recommend to the RPA 8 Policy Board approval of the Surface Transportation Block Grant Program (STBG) project applications for Federal Fiscal Year 2024-2027 from RPA 8 members. The motion passed unanimously.

Motion by Flagel, second by Knapp to approve the Surface Transportation Block Grant Program (STBG) project applications for Federal Fiscal Year 2024-2027 from RPA 8 members The motion passed unanimously.

Review/Approve draft Fiscal Year (FY) 2024 RPA 8 Transportation Planning Work Program (TPWP)

Motion by Knapp, second by Brown to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:09 a.m.

Ravada stated that staff did not receive many changes to the work program. Ravada stated the LRTP is in maintenance mode. Special projects that staff will be working on is the Maquoketa BUILD grant and Clinton RAISE grant. Ravada stated the board has a month to review and recommend any changes.

Motion by Lindner, second by Vick to recommend to the RPA 8 Policy Board approval of the Draft Fiscal Year (FY) 2024 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Flagel second by Brown to approve the Draft Fiscal Year (FY) 2024 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Review/Approve amendments to Federal Fiscal Year (FFY) 2023-2026 RPA 8 Transportation Improvement Program (TIP)

Ravada referred to the TIP handout stating the amendments to the TIP are:

- Dubuque County, Fishpond Road Bridge replacement
- Clinton County, 235th Street Overflow Bridge
- City of Manchester, East Main Street, from Stiles St to Bailey Dr
- Clinton County, Old Hwy 61 Overflow bridge
- City of Clinton, Second Ave Rd over Little Mill Creek
- RTA, funding to replace 3 light duty buses, cost went from $90k to $170k

Motion by Kenniker, second by Kinney to close the public hearing. The motion passed unanimously. The public hearing was opened at 9:17 a.m.

Motion by Vick, second by Weber to recommend to the RPA 8 Policy Board approval of the amendments to FFY 2023-2026 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Gaul, second by Knapp to approve the amendments to FFY 2023-2026 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Discussion on Safe Streets and Road for All (SS4A) Plan for cities within RPA 8

Ravada went over a draft scope of service outline with the board members. Ravada stated the consultants, InTrans will be working on crash comparison, data collection, data analysis, formation of MDST groups, development of visions, goals, and objectives, developing improvements and cost estimates. MPO staff with work on public input meetings. Staff will also be setting up meetings with all cities, schools, MDST groups, and other special groups. Ravada stated initially staff were thinking of completing the plan within 14 months. However, Federal highway stated it should take at least 2 years and if plans are submitting before the two-year timeline Federal highway will not look at the plan as they feel the plan is not complete. Ravada stated the outline will be sent out to all members for their input.

Discussion followed.

Comments from the public

No comments were made by the public.

Other Business and Announcements

Fox informed the board that Wesseln has accepted another job in Texas and as of April 7th will no longer be working at ECIA.

Adjournment

Motion by Weber, second by Kuhle to adjourn the Thursday, March 23, 2023, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting was adjourned at 9:41 a.m.

Motion by Flagel second by Knapp to adjourn the Thursday, March 23, 2023, RPA Policy Board meeting. The motion passed unanimously. The meeting was adjourned at 9:41 a.m.

Respectfully,

Chandra Ravada
Transportation Director